

Conservation Opportunity Inc.
PO Box 1127 Hatillo, Puerto Rico 00659
787-640-6864

Volunteer Application Form

Please fill out this form and return it to Conservation Opportunity to apply for a volunteer (unpaid) position. You may attach this form, along with a **copy of your resume**, to an email addressed to Fabiola Torres at ftorres@conservationopportunity.org.

Conservation Opportunity is a non profit organization that provides those living and working in Puerto Rico the work experience and professional development to become more competitive within the field of environmental conservation. We invite volunteers to engage with our community by joining online and in person events throughout the island and by providing various services.

After we receive your application, we will contact you and arrange for an interview (in person, on Zoom or by phone) with a member of our staff. All information on this form will be kept confidential and will help us find the perfect volunteer project for you.

Volunteer Application Form

First Name: _____

Last Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Employer (if applicable): _____

Do you have skills, special interests or experience that you would like us to consider when placing you into an appropriate position? _____

Here are some of the volunteer (unpaid) positions we offer. Please check the one(s) you would be most interested in.

___ Office help (routine office tasks on a specific day of the week).

___ Events (Organizing community events, fundraising events, client get togethers, celebratory events).

___ Fundraising (may involve telephone calls, writing thank you notes, or grant writing).

___ Marketing/Communications (writing for publications and fundraising messages. Social media experience appreciated).

___ Web (depending on your experience, this may involve updating our website or helping us implement new digital features).

___ Other (please specify): _____

What days are you usually available? Mon Tues Wed Thurs Fri Sat Sun
How many hours are you available per week? _____
Do you prefer morning or afternoon (add any specific times if you wish)? _____

Emergency contact:

Name: _____ Phone: _____ Relationship: _____

Liability Release and Intellectual Property Agreement:

I understand that I volunteer at my own risk and neither the organization nor its employees assume any liability for any accidental injury or health problem arising from volunteer work I perform for the organization. I agree that all work I do is on a volunteer basis and I am not eligible to receive any monetary payment or reward. I hereby grant the organization, and its authorized agents, vendors, officers, directors, employees, licensees, affiliates, successors, and assigns the non-exclusive, irrevocable, perpetual, world-wide right and license to use, reproduce, display, perform, edit, create derivative works of, and distribute, in whole or in part, any intellectual property or works developed, written work created, photographs and/or recordings taken by me during activities sponsored by the organization, for any purpose, in any and all manner or media now known or hereinafter developed.

Signature: _____ Date: _____

- If a minor (less than 18 years of age) -

Name of parent or guardian: _____

Signature of parent or guardian: _____ Date: _____